



The New Piper Aircraft, Inc.  
2926 Piper Drive  
Vero Beach, Florida, U.S.A. 32960

# SERVICE *No. 1041* LETTER

Date: March 10, 2002 (S)

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## MAINTENANCE ALERT

**SUBJECT:** Accident/Incident Reporting

**MODELS AFFECTED:** **SERIAL NUMBERS AFFECTED:**

All Models

All

***THIS SERVICE LETTER IS IN ADDITION TO THE MANDATORY FILING OF NATIONAL TRANSPORTATION SAFETY BOARD (NTSB) REGULATION PART 830.***

**COMPLIANCE TIME:** Upon receipt of Service Letter 1041 and/or knowledge of an incident or an accident.

**APPROVAL:** The procedures specified in the instructions section has been shown to comply with the applicable Federal Aviation Regulations and is FAA approved.

**PURPOSE:** Some Incidents/Accidents have occurred in the past and were not reported or not reported in a timely fashion to New Piper Aircraft. To improve our Service and Reliability system, knowledge of all incidents and/or accidents must be reported immediately. To expedite and assist in reporting all incidents and accidents, Form 420-01 has been created and attached. Service Letter 1041 implements the use of Form 420-01. This procedure is to be used by all Dealers, Service Centers and Repair Facilities upon receipt of this Service Letter.

NOTE: These procedures must be adhered to so that New Piper is in compliance with FAR 21.3.

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**INSTRUCTIONS:**

1. All Dealers, Service Centers and Repair Facilities must call the toll free number 1-877-879-0275 immediately upon knowledge of an incident or accident. The toll free phone number is monitored twenty four (24) hours a day. The phone number is also listed on the top of Form 420-01.
2. After contacting via the toll free phone number, complete Form 420-01 in it's entirety and fax a copy to (561) 562-0299 immediately.
3. Overnight the completed original Form 420-01 to address on Page 2 of this Service Letter, when Step 1 and Step 2 are accomplished.
4. Make an entry indicating compliance with this Service Letter in the aircraft logbook of the aircraft involved in the incident or accident.

**MATERIAL REQUIRED:** Form 420-01

**AVAILABILITY OF FORMS:** Attached

**EFFECTIVITY DATE:** This Service Letter is effective upon receipt.

Please send all completed forms to:

THE NEW PIPER AIRCRAFT, INC.  
Attn: Customer Care  
2926 Piper Drive  
Vero Beach, FL 32960



**ACCIDENT / INCIDENT INITIAL REPORT**  
**The New Piper Aircraft, Inc. Vero Beach, Florida**  
**Telephone (24 hours) 1-877-0275 Fax; 561-562-0299**

MODEL	REGISTRATION	SERIAL NUMBER	MANUFACTURED
LOCATION		DATE OF INCIDENT	TIME OF INCIDENT
AIRCRAFT DAMAGE <input type="checkbox"/> DESTROYED <input type="checkbox"/> SUBSTANTIAL <input type="checkbox"/> MINOR <input type="checkbox"/> NONE <input type="checkbox"/> U/K			FIRE <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> U/K
PERSONAL INJURIES	FATAL	SERIOUS	MINOR   NONE   OCCUPANTS
PILOT		OWNER	
OPERATOR		INSURED BY	
POINT OF DEPARTURE	DESTINATION	FLIGHT PLAN <input type="checkbox"/> IFR <input type="checkbox"/> VFR <input type="checkbox"/> NONE <input type="checkbox"/> U/K	
INDIVIDUAL REPORTING INFO.	RECEIVING (NAME/DATE/TIME) (NEW PIPER USE ONLY)	INVESTIGATOR-PAC	
		INVESTIGATING OFFICE	
<p><b>Witnesses (s):</b>  <b>Name:</b>  <b>Address:</b>  <b>Phone number:</b></p> <p><b>CIRCUMSTANCES:</b></p>			
		_____ SIGNATURE (SIGN AND PRINT)	
		_____ DATE	